
Diana Parkenski

Contact: Wendy Berube
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Hard working, customer oriented, experienced Manufacturing Technician, searching for full time employment in an established company. Understands the value of following appropriate processes to create a precise product to ensure customer satisfaction.

EDUCATION

Manufacturing Technician 9/11/2017 to 11/22/2017
Northeast Technical Institute, Lewiston, ME

WorkReady Program 9/2017
Lewiston Adult Education, Lewiston, ME

Associate of Science in Accounting 7/2010
Kaplan University, Lewiston, ME

Associates of Science in Business Administration 7/2009
Kaplan University, Lewiston, ME

GED 1/2007
Lewiston Adult Education, Lewiston, ME

MANUFACTURING SKILLS

- Read and interpret blueprints
- Use of hand tools
- Production and assembly procedures
- Lean Manufacturing
- Safe operating procedures
- Documentation and reporting
- Leadership skills
- Preventive maintenance
- Precision measurement
- Bench work skills
- Hazardous material identification
- Stitching / sewing / hand sewing

RELATED SKILLS

- Strong customer service
- Call center experience
- Adept at handling customer complaints
- Sales experience and upselling
- Money handling

EXPERIENCE

Argo Marketing, Lewiston, ME 8/16 to 3/17
Customer Service Agent

Bonney Staffing, Lewiston ME 2015 to 2016
Temporary worker at Boston Brands, Penmor Lithographers, Maineline Leather

People Ready Staffing, Lewiston, ME 2014 to 2015
Temporary worker at Serv-pro, Topsham, ME
Temporary worker at Packgen, Auburn, ME

Geiger Brothers Lewiston, ME 2011 to 2013
Machine operator, assembly line, Allocating Specialist, Quality Examiner